



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Kevin Graves • Vice-President – Bill Mayer • Director – Robert Leete • Director – Bill Pease • Director – Chris Steele

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY

Wednesday May 16, 2018

REGULAR MEETING 7:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: www.todb.ca.gov

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order 7:00 p.m. – By President Graves
2. Pledge of Allegiance – Led by Director Steele.
3. Roll Call – All present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve DRAFT minutes of special Closed Session for May 1, 2018.
2. Approve DRAFT minutes of regular meeting for May 2, 2018.
3. Approve Register of District Invoices.
4. Approve 2018 Program, Activities, and Event Fee Waivers.
5. Approve a Letter in Opposition to Assembly Bill 2065 to Assembly Member Ting.

Motion by: Vice-President Mayer to approve the Consent Calendar.

Second by: Director Pease.

Vote: Motion Carried – AYES: 5, NOES: 0

D. AREA AGENCIES REPORTS / PRESENTATION

1. East Contra Costa Fire Protection District Report.

Battalion Chief Ross Macumber – Provided the details regarding the East Contra Costa Fire Protection District report for the month of April. Additional updates related to the vehicle accidents, fire season, Joint Outreach with American Medical Response (CPR and AED Demonstration), and Logo change for ECCFPD. There was discussion related to the vehicle accidents.

E. PRESENTATIONS

1. Lions Club check presentation to the Town for the remaining funds from Summer Jam in 2017.
2. Lions Club check presentation to the Town from the “Paws on Parade” event held Saturday, April 28, 2018.

Recreation Programs Supervisor Kaiser introduced Lions Club Representatives; checks provided for Summer Jam in 2017 (\$2,856.74) and the “Paws on Parade” (\$2,305.00).

F. MONTHLY WATER AND WASTEWATER REPORT – VEOLIA

1. Veolia Report – Month of April 2018.

Project Manager Sadler – Provided the details of the April 2018 Monthly Operations Report. There was discussion regarding the PG&E outage and the response time related to the generators at the Lift Stations.

G. BUSINESS AND ACTION ITEMS

1. Discussion and possible action regarding the Contra Costa County General Election to consider Resolution 2018-05 related to the November 6, 2018 Elections.

General Manager Davies – Provided the details of the November 6, 2018 Contra Costa County General Elections related to the three Board Seats expiring, the candidate statements, and details related to the event of a tie vote.

Motion by: Director Pease to approve draft Resolution No. 2018-05 ordering the Board of Directors elections on November 6, 2018, the District's draft specifications for the election in the "Notice to County Elections Official – Special District Worksheet" and the "Elected Officials and Terms of Office" report; and direct the General Manager to provide these documents to the Contra Costa County Clerk-Recorder-Elections Department by July 5, 2018.

Second by: Director Leete

Vote: Motion Carried – AYES: 5, NOES: 0

H. DIRECTORS' REPORTS

1. Standing Committee Reports.

President Graves – Provided details of the May 10, 2018 Internal Operations meeting – No report.

Director Steele – Provided details regarding Parks and Recreation related to the Paws on Parade Event and the Swim Team.

Vice-President Mayer – Provided details of the Ladies Real Estate Luncheon related to the Water Meter Installation Project and the forecast for new development in Discovery Bay (Pantages and Newport Pointe).

2. Other Reportable Items.

I. MANAGER'S REPORT

None

J. GENERAL MANAGER'S REPORT

General Manager Davies – Provided details regarding upcoming interviews for Staff Vacancies

K. CORRESPONDENCE RECEIVED

L. FUTURE AGENDA ITEMS

None

The regular meeting adjourned at 7:20 p.m. to the Closed Session.

M. OPEN SESSION DISCLOSURE OF CLOSED SESSION AGENDA

(Government Code Section 54957.7)

Legal Counsel Attebery – The Board is now adjourning into closed session regarding item N-1; change (one Potential Case).

N. CLOSED SESSION:

1. Conference with Legal Counsel—Anticipated Litigation Pursuant to Government Code Section 54956.9(b)

Two Potential Cases

O. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION

(Government Code Section 54957.1)

Legal Counsel Attebery – Reporting from Closed Session on item N-1 and there is no reportable action.

P. ADJOURNMENT

1. The meeting adjourned at 7:35 p.m. to the regular meeting on June 6, 2018 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 05-17-18

<http://www.todb.ca.gov/agendas-minutes>